

YAMBOREE EXHIBIT BUILDING

Event Venue

1300 Hwy 271 North Gilmer, TX 75644

Contract and Fees

Building Deposit \$300.00

Cleaning Deposit \$300.00

All deposits will be kept if the building is not cleaned, and rules are not followed. Initials _____

Rent

- Rent Monday-Thursday \$200.00
- Rent Friday, Saturday, or Sunday \$300.00
- ½ day after 1pm set up day before event \$150.00
- ½ day clean up until noon day after event \$150.00

(Only cash, check, cashier's check or money order will be accepted)

A copy of a current Texas driver's license is required at the time of deposit.

We reserve the right to cancel Events with a 3-day notice.

Group Name _____

Person Responsible _____

Address _____

City _____ State _____ Zip _____

Email: _____

Phone: Home _____ Cell _____

Type of function: _____

(Family Reunion, party, reception, dance, banquet, meeting, etc.)

Estimated number to attend _____ Hours from _____ a.m./p.m. Until _____ a.m./p.m.

I have read and agreed to all the rules on all 4 pages. I understand that the deposit is refundable if the building is left clean, not damaged, and I have abided by all the rules set forth. I also understand that the rent is payable in the East Texas Yamboree office **in advance** of rental.

Signature: _____

Date(s) reserved _____ Deposit received \$ _____ Date _____

Rental received \$ _____ Date _____ Date Key returned _____

Deposit refunded \$ _____ Date _____ Check # _____

Reason for forfeited deposit (or difference in amount refunded) _____

I _____, by my signature expressly acknowledge for myself and my entire party, that, in exchange for the privileges of renting and using the Yamboree Exhibit Building on the above date, and engaging in any activities therein, do waive any liability or responsibility against the East Texas Yamboree Association, any of its board members, and the City of Gilmer. In connection therewith, I acknowledge that I have full knowledge of the rules set forth and will not hold anyone else responsible for any injury, death, damage or misfortune which may occur or which I or my party may suffer on, or in connection with the said property.

I further agree to indemnify, save and hold harmless, the East Texas Yamboree Association from and against any suits, claims, debts, demands, damages, costs, fees or expenses on the part of any person or persons whomsoever, including myself, arising out of, or attributable to the use of said property by me or any member of my family or guest.

Signed _____ Date _____

EXHIBIT BUILDING RULES

Any group not obeying the rules will FORFEIT ENTIRE DEPOSIT and not be eligible for future use.

1. The key to the building should be picked up and returned the day of the rental, unless the Yamboree office is closed, then it should be picked up the day before and returned on the next business day after rental. A full deposit will be withheld if the key is not returned.
2. Cancellations – a minimum of ten (10) business days' notice must be given in order for the deposit to be refunded.
3. Anyone renting the building must be age 21 or above.
4. The hold harmless agreement **MUST** be signed by the person responsible for the rental of the building.
5. **NO ALCOHOLIC BEVERAGES ARE ALLOWED IN THE BUILDING OR ON GROUNDS.**
6. Furnishings are never to be removed from the building for any purpose.
7. **NO EXCESSIVE LOUD NOISE.** If police are called a second time for any offensive noise, the building will be vacated immediately, regardless of time, and deposit will be forfeited.
8. **All Events– the building must be vacated by 12:00 midnight.**
9. Decorations may not be attached to walls or ceiling.
10. Any group damaging the building will be required to pay for repairs in excess of the deposit.
11. All appliances, sinks, and counters must be cleaned after use. Deposit will be forfeited if left dirty.
12. Restrooms- All toilets must be flushed and garbage off the floor and into the dumpster.
12. Garbage – Use liners in cans. Place all the garbage in the dumpster.
13. Sweep all trash and mop all spills.
14. Turn off all light switches. \$25.00 will be withheld from deposit if left on.
DO NOT TURN BREAKERS OFF. DO NOT BLOW OUT PILOT LIGHT ON OVEN OR STOVE.

After Hours Contact: Ike Fluellen 903-790-9938

YAMBOREE EXHIBIT BUILDING

1300 Hwy 271 North Gilmer, TX 75644

31 Tables (8 ft/seats 8-10)

180 Chairs

300 Max Occupancy

Yamboree Exhibit Building

√ CHECK LIST √

- _____ 1. All Garbage goes in Dumpster outside.
(including bathrooms, kitchen and common areas), and new liners in trash cans
- _____ 2. All faucets turned off.
- _____ 3. Check for any damage.
- _____ 4. Clean stove, oven, microwave, refrigerator, sinks and counters (\$300 deposit will be forfeited if left dirty)
- _____ 5. Floor swept with broom or dust mop and mopped with wet mop only.
- _____ 6. Bathrooms: Toilets Flushed, no trash or filth on the floor...
- _____ 7. All the lights turned off.
- _____ 8.. Lock Doors

Please do not use the dust mop to mop up spills.

A \$50 replacement fee will be charged if the dust mop is used as a wet floor mop.

Date of Event: _____

Person responsible: _____

I have completed the check list for my event and returning the key the first business day after my event before noon.

**This form must be completed and signed and returned with the key to the Yamboree office
106 Buffalo Gilmer, TX 75644 903-843-3759**

NOTICE TO ALL RENTERS

Renters must provide cleaning solutions and hand soap

Renters must use CLEAN WATER AND CLEANING SOLUTION when cleaning the building.

Inventory will be made after each use. Cost of missing items will be withheld from deposit. The following items are provided for your convenience. Please **DO NOT Ruin or ABUSE**.

- 31 tables
- 180 chairs
- 6 large trash cans
- Garbage bags
- 3 push brooms * Do not get wet, Renter will pay \$50 each push broom that is ruined.
- 6 straw brooms
- 2 dust pans
- 2 mops
- 2 mop buckets
- Toilet Paper
- 4 Rugs

PLEASE PLACE ALL TRASH IN DUMPSTER.

If trash must be picked up on grounds as a result of not being placed in the dumpster and scattered by animals a fee will be withheld from deposit. The Yamboree Exhibit Building was built on city property and paid for by the East Texas Yamboree Association. Rental fees are based on maintenance and utility costs. Your cooperation is essential in order to keep these fees as low as possible.

