

EXHIBIT BUILDING RULES

Any group not obeying the rules will FORFEIT ENTIRE DEPOSIT and not be eligible for future use.

1. The key to the building should be picked up and returned the day of the rental, unless the Yamboree office is closed, then it should be picked up the day before and returned on the next business day after rental. Full deposit will be withheld if the key is not returned.
2. Cancellations – a minimum of ten (10) business days' notice must be given in order for deposit to be refunded.
3. Anyone renting the building must be age 21 or above.
4. The hold harmless agreement **MUST** be signed by the person responsible for the rental of the building.
5. **NO ALCOHOLIC BEVERAGES ARE ALLOWED IN BUILDING OR ON GROUNDS.**
If there is any alcohol during your event, your deposit will be forfeited without question.
6. Furnishings are never to be removed from the building for any purpose.
7. **NO EXCESSIVE LOUD NOISE.** If police are called a second time for any offensive noise, the building will be vacated immediately, regardless of time, and deposit will be forfeited.
8. Dances – building must be vacated by 12:00 midnight.
9. Decorations may not be attached to walls or ceiling.
10. Any group damaging the building will be required to pay for repairs in excess of the deposit.
11. All appliances must be cleaned after use. Deposit will be forfeited if left dirty.
12. Garbage – Use liners in cans. Place all the garbage in the dumpster.
13. Sweep all trash and mop all spills.
14. Turn off all light switches. \$25.00 will be withheld from deposit if left on.
DO NOT TURN BREAKERS OFF. DO NOT BLOW OUT PILOT LIGHT ON OVEN OR STOVE.

√ CHECK LIST √

- ___ 1. Garbage in Dumpster (including bathrooms) and new liners in trash cans
- ___ 2. All faucets turned off
- ___ 3. Check for any damage
- ___ 4. Clean stove and refrigerator (\$300 deposit will be forfeited if left dirty)
- ___ 5. Floor swept and mopped
- ___ 6. All lights turned off
- ___ 7. Lock Doors

Please do not use the dust mop to mop up spills.

A \$36 replacement fee will be charged if the dust mop is used as a wet floor mop.

NOTICE TO ALL RENTERS

Renters must provide cleaning solutions

Renters must use CLEAN WATER AND CLEANING SOLUTION when cleaning the building.

Inventory will be made after each use. Cost of missing items will be withheld from deposit. The following items are provided for your convenience. Please **DO NOT ABUSE**.

- 31 tables
- 180 chairs
- 6 large trash cans
- Garbage bags
- 3 push brooms
- 6 straw brooms
- 2 dust pans
- 2 mops
- 2 mop buckets

PLEASE PLACE ALL TRASH IN DUMPSTER.

If trash must be picked up on grounds as a result of not being placed in the dumpster and scattered by animals a fee will be withheld from deposit.

YAMBOREE EXHIBIT BUILDING

1300 Hwy 271 North Gilmer, TX 75644

31 Tables (8 ft/seats 8-10)

180 Chairs

300 Max Occupancy

The Yamboree Exhibit Building was built on city property and paid for by the East Texas Yamboree Association. Rental fees are based on maintenance and utility costs. Your cooperation is essential in order to keep these fees as low as possible.